



Recommendation Form

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Directions for Teacher Education Applicants:

Two (2) letters of recommendation are required as part of the application for admission to the Teacher Education program at Elmhurst University. Please request recommendations from professors or educators as described in the *Guide to Admission*. Complete the top part of this form before requesting a recommendation.

Part A: To be completed by applicant

name _____ Elmhurst University ID # _____

address _____ city _____ state _____ zip _____

telephone (home) _____ cell phone _____ e-mail address _____

- I waive the right provided by the Family Rights to Privacy Act of 1974 (Buckley Amendment) to view this letter of recommendation in my file at Elmhurst University
- I do not wish to waive my right. I wish to retain my right to view this letter in my file at Elmhurst University

Checking this box verifies the signature of applicant _____ date _____

Part B: To be completed by recommender

Please rate the applicant on the following qualities:

	Excellent	Above Average	Average	Area for Growth	Cannot Rate
Literacy skills: Writing, Speaking, Listening, & Reading					
Mathematics skills					
Quality of interactions with diverse learners					
Skill in working with others in a positive, productive manner					
Appreciation of and receptivity to diversity, innovation, and change					
Commitment to education as a profession					

Please submit any additional comments on the back or on a separate sheet regarding your relationship to the applicant and your knowledge of the applicant's skills, personal qualities, motivation, prior coursework, additional language proficiency and/or ability to be successful in the education licensure program at Elmhurst University.

Return this form to the applicant in a sealed envelope and signed across the envelope flap.

recommender signature _____ date _____

title/school/company _____

telephone number _____ e-mail address _____