# **REGISTRATION & RECORDS | 2024-2025 CALENDAR**



Fall Term 2024	Full Term (8/26/24 - 12/14/24)	First Half (8/26/24 - 10/20/24)	Second Half (10/21/24 - 12/14/24)
Term Begins	8/26/24	8/26/24	10/21/24
Last Day to add and/or drop a course without a "W"	9/1/24	9/1/24	10/27/24
Labor Day (NO CLASSES)	9/2/24 9/2/24		N/A
25JA & 25SP courses available to view on Self Service	10/2/24	10/2/24	10/2/24
Indigenous Peoples' Day (NO DAYTIME CLASSES)	10/14/24	10/14/24	N/A
Registration Time Assignments for J-Term and Spring 2025 Emailed to Students	10/18/24	10/18/24	10/18/24
Last Day to drop a course with a "W" and/or change grading preference	11/3/24	9/29/24	11/24/24
Current Student Registration for J-TERM and SPRING 2025 OPENS	11/4/24	11/4/24	11/4/24
Election Day (NO CLASSES)	11/5/24	N/A	11/5/24
Thanksgiving Recess (Recess begins 5:00 p.m. Nov. 27)	11/28/24 - 12/1/24	N/A	11/28/24 - 12/1/24
Last Day of Classes	12/6/24	10/20/24	12/6/24
Final Exams	12/7/24 - 12/12/24	Discuss with Instructor	12/7/24 - 12/12/24
ALL Fall Term Final Grades Due by 12:00PM	12/17/24	12/17/24	12/17/24
January Term 2025	Full Term (1/6/25 - 1/31/25)		
Term Begins	1/6/25		
Last Day to add and/or drop a course without a "W"	1/8/25		
MLK Day (NO CLASSES)	1/20/25		
Last Day to drop a course with a "W" and/or change grading preference	1/24/25		
Term Ends	1/31/25		
ALL J-Term Final Grades Due by 9:00AM	2/5/25		
Spring Term 2025	Full Term (2/3/25 - 5/24/25)	First Half (2/3/25 - 3/30/25)	Second Half (3/31/25 - 5/24/25)

Spring Term 2025	Full Term (2/3/25 - 5/24/25)	First Half (2/3/25 - 3/30/25)		Second Half (3/31/25 - 5/24/25)
Term Begins	2/3/25	2/3/25		3/31/25
Last Day to add and/or drop a course without a "W"	2/7/25	2/7/25		4/4/25
25SU & 25FA courses available to view on Self Service	3/5/25	3/5/25		3/5/25
Registration Time Assignments for Summer and Fall 2025 Emailed to Stude	nts 3/21/25	3/21/25		3/21/25
Spring Recess (NO CLASSES)	3/24/25 - 3/30/25	3/24/25 - 3/30/25		N/A
Current Student Registration for SUMMER & FALL 2025 OPENS	4/7/25	4/7/25		4/7/25
Last Day to drop a course with a $^{\prime\prime}W^{\prime\prime}$ and/or change grading preference	4/13/25	3/9/25		5/4/25
Easter Recess (NO CLASSES)	4/18/25 - 4/20/25	N/A		4/18/25 - 4/20/25
Last Day of Classes	5/16/25	3/30/25		5/16/25
Final Exams	5/17/25 - 5/22/25	Discuss with Instructor		5/17/25 - 5/22/25
2025 Commencement	5/24/25	5/24/25		5/24/25
Memorial Day	5/26/25	5/26/25		5/26/25
ALL Spring Term Final Grades Due by 12:00PM	5/27/25	5/27/25		5/27/25
Summer Term 2025	8 Week (6/9/25 - 8/2/25)	6 Week (6/9/25 - 7/20/25)	First 4 Week (6/9/25 - 7/6/25)	Second 4 Week (7/7/25 - 8/2/25)
Term Begins	6/9/25	6/9/25	6/9/25	7/7/25
Last Day to add and/or drop a course without a "W"	6/11/25	6/11/25	6/11/25	7/9/25
Juneteenth (NO CLASSES)	6/19/25	6/19/25	6/19/25	N/A
Independence Day (NO CLASSES)	7/4/25	7/4/25	7/4/25	N/A
Last Day to drop a course with a "W" and/or change grading preference	7/18/25	7/5/25	6/27/25	7/25/25
Term Ends	8/2/25	7/20/25	7/6/25	8/2/25
ALL Summer Term Final Grades Due by 9:00AM	8/6/25	8/6/25	8/6/25	8/6/25

\*See notes below \*All dates subject to change

# **REGISTRATION & RECORDS | 2024-2025 CALENDAR NOTES**



#### Adding/Dropping Course Notes:

- \* All add/drop requests must be submitted prior to 11:59 PM on the official add/drop date.
- \* Requests must be time stamped prior to 11:59 PM on the final drop/add date and contain your name, eNumber and the course(s) you wish to add/drop.
- The system will not allow you to drop course(s) yourself online through Self-Service past 11:59 PM Sunday night AND/OR if you have any HOLDS on your account.
- \* Requests to **change grading preference** must be submitted through the portal or emailed to <u>regrec@elmhurst.edu</u>
- \* Add/drop or change grading preference request link: https://elmhurst.teamdynamix.com/TDClient/1779/Portal/Requests/ServiceDet?ID=42867

# **Registration Notes:**

- \* Time assignments are randomly assigned by the student's class level.
- \* Registration will open first for Graduate, Senior, Junior, and Sophomore status and then Freshman the following week.
- Class level is based on the number of credits <u>completed</u> at EU, not including the current term.
- \* All students (including graduating seniors) receive a time assignment. If you are graduating after the current semester, please disregard time assignment.

### **Final Exam Notes:**

\* Final exams for courses that are not full-term are determined by the instructor of the course.

# **Degree Posting Notes:**

- \* Degrees will not be posted until ALL final grades for the current term have been submitted.
- \* Degrees will be posted with the term end date.

### **Registration and Records Contact Information:**

- \* Location: Goebel Hall, Rm. 105
- \* Hours: Monday Friday 8:00 AM 4:00 PM
- \* Email: regrec@elmhurst.edu
- \* *Portal Requests:* <u>https://elmhurst.teamdynamix-</u> .com/TDClient/1779/Portal/Re-<u>quests/ServiceCatalog?CategoryID=10681</u>